

WCIECA Board of Directors

Location: Zoom Meeting

Date: January 19, 2023 (2:00 p.m. – 3:30 p.m.)



Meeting Minutes

Minutes Distributed: 04/20/23

Approval: 11/16/23

1. Call to Order

President Sotelo called the WCIECA board meeting to order at 2:03 p.m. with a quorum of directors in attendance.

2. Roll Call

Officer Directors

Melanie Sotelo, President

Jeanne Duarte, Treasurer & Administrative Vice President - ABSENT

Richard Dunbar, Technical Vice President

Stephen Knutson, Secretary

Directors

Danny Reynaga

Julie Etra

Matthew Renaud

Erika Horn

John Oldenburger III

Chapter Administration - *Cyndi Brinkhurst, Administrative Assistant*

3. Announcements: – None

4. Review and Approval of Minutes

Director Renaud moved to approve the Board Meeting Minutes of January 19, 2023. Director Dunbar seconded the motion. All approved.

5. Financial Report – President Sotelo relayed an overview of the finances from the treasurer. The Treasurer will submit IECA reports which are due early May.

6. President's Report

Email scams have continued and there have been complaints to IECA from the membership. Mark Howland has also been disturbed by them and has tried to help. The Board has acted by removing the president's email from the website.

7. Committee Reports - addressed below.

8. Unfinished Business

A. **Committees** - select a chairperson and committee members. Assign one board member to each committee. Brainstorm for more members.

☐ Marketing/Communications (120 members only receive newsletter)

☐ Education/Events

☐ Membership Development – 211 members to date

WCIECA Board of Directors

Location: Zoom Meeting

Date: January 19, 2023 (2:00 p.m. – 3:30 p.m.)



Meeting Minutes

Minutes Distributed: 04/20/23

Approval: 11/16/23

B. IECA Conference/General Membership Chapter Hybrid Meeting Feb. 7

- 20 attendees lead by President Sotelo with Directors Duarte, Oldenburger, Renaud, Dunbar, and Knutson in attendance.
- The bar wasn't ready and not well attended.
- Two student scholarship awardees did not attend the meeting, nor did they acknowledge thanks.

C. Next Event?

Next Education/Events Committee planning meeting May 1.

- **CA CGP July 2023** via Zoom – Directors Sotelo and Renaud
 - Highlight the difference between the two permits
 - Transitioning to the 2022 CGP - Be in the Know, Be in Compliance!
 - Proposed fee - free to members, \$25 non-members
 - Tentative date July 26 from 11:45-1pm.
 - Admin to work on flyer. Flyer to be distributed to CASQA
 - Outline due the end of May
- **Dust Control in Arid Climates**
 - Sept/Oct in-person training
 - Two options; ½ day dust control in arid climates (Coachella) use Fairfield workshop as a model and have a plan activity or ½ day training/site visit combo. Add PM10 training?
- **Hawaii Event 2024 workshop** – Directors Horn & Reynaga
 - [HI Stormwater Quality BMP workshops](#)
 - Meet with Dan Apt and Troy Ogasawara on event details and dates. Collaborate on an event for 2024 to increase attendance and decrease costs.
 - Biotechnical engineering component/Mark Howland

9. New Business

A. Election

- Directors Dunbar, Etra and Renaud terms are ending. Directors, please reach out to members to find candidates. They must be a current member (and for at least one year).
- The election will begin June 6 and end July 7.

B. Next Newsletter/Articles – Due May 22

10. Next Meetings

A. 2023 Board Meetings 2:00 p.m. – 3:30 p.m. via Zoom unless otherwise noted

- September TBD In-person during the event.
- November 16?

B. IECA Annual Conference

- 2024 Pacific Northwest Spokane, WA
- 2025?

11. Adjourn 3:12 pm

Minutes respectfully submitted by,

Stephen Knutson – Chapter Secretary

Cyndi Brinkhurst – Administrative Assistant