

WCIECA Board of Directors

Location: Zoom Meeting

Date: April 28, 2022 (1:30 p.m. – 2:45 p.m.)



Meeting Minutes

Minutes Distributed: 05/03/22

Approval: 09/01/22

1. Call to Order

President Sotelo called the WCIECA board meeting to order at 1:32 p.m. with a quorum of directors in attendance.

2. Roll Call

Officer Directors

Melanie Sotelo, President

Jeanne Duarte, Treasurer & Administrative Vice President

Richard Dunbar, Technical Vice President (on call at 1:35 pm)

Stephen Knutson, Secretary

Directors

Danny Reynaga

Julie Etra

Kim Aldrich

Matthew Renaud

Erika Horn

Chapter Administration - Cyndi Brinkhurst, Administrative Assistant

3. Changes or Additions to the Agenda – None

4. Announcements: – None

5. Review and Approval of Minutes

Director Duarte moved to approve the Board Meeting Minutes of the January 27, 2022. Director Etra seconded the motion. All approved.

The Chapter General Meeting Minutes from Thursday, February 17, 2022, 4-5 PM Minneapolis (2:00 PST) were reviewed.

6. Financial Report – Treasurer Duarte gave an overview of the following.

A. Activity Plan - reporting submitted to IECA, and she will share with the Board.

B. Budget was reviewed. All fees submitted.

C. Quarterly renewals from R1 not received to date.

7. President's Report – President Sotelo

A. Chapter President's meeting update – updates to IECA website will be made to include chapter sites. A digital magazine is in the works and chapters can provide input.

B. IECA General Meeting – no report

8. Committee Reports

A. Events/Education Committee Update – Director Etra

Truckee & Tahoe Restoration Projects Tour - 12 PDHs, Aug. 4-5

- 9 attendees to date

9. Special Committee Reports

A. Hawaii Conference Committee – Directors Horn & Reynaga

- Hawaii has a Public Works Conference in Honolulu each August, and they would like us to be a part of it in 2023. More information will be garnered on the partnership opportunities.

B. 2023 Post Fire Master Class – Directors Reynaga & Etra

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10. Unfinished Business

- A. Strategic Planning Effort - Commitment and Process
 - A chairperson is needed to champion this effort.
- B. Chapter Promotional Video – no pictures or videos have been submitted.
- C. Chapter Website Update – we have an IT volunteer that helped us make some updates and delete an outdated application that was giving us some warnings.

11. New Business

A. Next Event?

Master Class in Erosion and Sediment Control: Post-Fire Remediation and Field Demonstrations

- Late May 2023 South Lake Tahoe
- Collaborate with TRPA, Michael Harding, and other local experts
- Conference facility 50-60 people
- Other agencies to include; Stormwater Improvement Committee, Tahoe Fire and Fuels Team, Public Works, Caltrans
- Use a Caltrans or a burn site for installation of materials (Angora/Christmas Fire/Echo Basin/Caldor Fire).

CA CGP – after July’s informational panel, Director Aldrich may have an overview that could be the basis for a lunch and learn event (free to members, town hall discussion off the record for clarity).

Multichapter Webinar

- NW Chapter - weather pattern changes/future resource planning
- Other topics - renewable energy/solar post construction, dust control, case studies

B. Next Newsletter/Articles – Due June 8

C. 2022 Election

- Directors Aldrich, Horn, and Knutson terms ending
- Election will begin June 23 and end on July 23.

12. Next Meetings

A. 2022 Board Meetings

- Potentially in-person and Zoom, Wednesday August 3rd p.m.
- September 1, 1:30–2:45pm
- November 3, 1:30-2:45pm

B. Education/Event

- August 4 & 5, 2022 – Truckee & Tahoe Restoration Projects Tour
- Master Class/Post-fire Remediation Late May 2023
- Hawaii Event 2023, 2024 or 2025?

C. IECA Annual Conference

- 2023 Kansas City, MO, February 5 - 8
- 2024 Pacific Northwest

13. Adjourn

President Sotelo adjourned the board meeting at 2:40 p.m.

Minutes respectfully submitted by,

Stephen Knutson – Chapter Secretary

Cyndi Brinkhurst – Administrative Assistant