

WCIECA Board of Directors

Location: Zoom Meeting

Date: April 27, 2021 (1:30 p.m. – 2:45 p.m.)



Meeting Minutes

Minutes Distributed: 04/29/21

Approval: 08/24/21

1. Call to Order

President Reynaga called the WC-IECA board meeting to order at 1:35 p.m. with a quorum of directors present.

Roll Call

Officer Directors

Danny Reynaga, President

Jeanne Duarte, Treasurer

Melanie Sotelo, Administrative Vice President

Richard Dunbar, Technical Vice President

Stephen Knutson, Secretary

Directors

Julie Etra, Director

Ron Dietz, Director ABSENT

Kim Aldrich, Director

Matthew Renaud, Director

Chapter Administration

Cyndi Brinkhurst, Administrative Assistant

2. Review and Approval of Minutes

Director Dunbar moved to approve the Board Meeting Minutes of the January 26, 2021. Director Etra seconded the motion. All approved.

3. Review of Financial Reports – Treasurer Duarte reported we are on track budget wise given the difficult year (with fewer expenses and less income). The advertising campaign pulled in more funds than the previous year.

4. President's Report

A. Chapter President's Council meeting update was given by President Reynaga.

- Connect: IECA Community (Explore, Connect, Engage)
 - Register and create a profile.
 - Chapter bylaws are being reviewed by Jonathan Koepke, IECA.

B. Western Chapter 2021 Leadership Award Congratulations!

5. Committee Reports

A. Events/Education Committee update was given by Chairperson/Director Etra.

- Stormwater Compliance on Construction Sites – Through Teamwork
 - May 20, 2021, 11:45-1:30 pm.
 - We are not doing a split financially with the chapter on this as it probably will not be a money maker event.

6. Unfinished Business

A. Strategic Planning Effort – Commitment and Process

- Subcommittee (President Reynaga, Directors Duarte and Sotelo) reports draft goals are in progress to be discussed at next meeting.

B. Membership Recruitment

- Calls and emails to 'Expiring Members' – President Reynaga

7. New Business

A. Election

- Board of Directors candidacy statement submissions are due by June 11, 2021.
- Election to be scheduled June 15– July 17 so that it is completed by July 31.
- Directors Reynaga, Sotelo, and Duarte terms will expire. All have expressed an interest to rerun.
- Qualifications: Must be a Western Chapter member (for at least one year) and current residency was discussed but this portion will not be included in future communications.

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- B. Membership/Recruitment Video Tool 2-3 minutes – Yare Group
 - Same firm worked with Great Lakes & Southeast Chapters, see these video examples <https://greatlakesieca.org/about/overview/> and <https://secieca.org/about-se-chapter/>
 - Review facts and links sent out via email by President Reynaga for next board meeting.
- C. Next Newsletter/Articles - Deadline May 7

8. Next Important Dates/Meetings

- A. 2021 Board Meetings
 - August 24 in person?
 - November 16 via Zoom 1:30-2:45 pm
- B. Education/Event
 - Stormwater Compliance on Construction Sites Through Teamwork
 - May 20, 2021. 11:45-1:30 p.m.
- C. 2022 IECA Annual Conference – Minneapolis, MN
- D. 2023 IECA Annual Conference – Pacific Northwest

9. Adjourn

President Reynaga adjourned the board meeting at 2:30 p.m.

Minutes respectfully submitted by,

Stephen Knutson – Chapter Secretary

Cyndi Brinkhurst – Administrative Assistant