

WCIECA Board of Directors

Location: Zoom Meeting

Date: January 26, 2021 (1:30 p.m. – 3:00 p.m.)



Meeting Minutes

Minutes Distributed: 01/27/21

Approval: 04/27/21

1. Call to Order

President Reynaga called the WC-IECA board meeting to order at 1:33 p.m. with a quorum of directors present.

Roll Call

Officer Directors

Danny Reynaga, President
Jeanne Duarte, Treasurer
Melanie Sotelo, Administrative Vice President
Richard Dunbar, Technical Vice President
Stephen Knutson, Secretary

Directors

Julie Etra, Director
Ron Dietz, Director ABSENT
Kim Aldrich, Director
Matthew Renaud, Director

Chapter Administration

Cyndi Brinkhurst, Administrative Assistant

2. Review and Approval of Minutes

Director Duarte moved to approve the Board Meeting Minutes of the November 19, 2020. Director Sotelo seconded the motion. All approved.

3. Review and Approval of Financial Reports – Treasurer Duarte reported we are on track budget wise given the difficult year (with fewer expenses and less income).

4. President's Report

A. Chapter President's Council meeting update was given by President Reynaga.

- Affiliation Agreement Update – Chapter Reporting Noncompliance Plan approved.
- IECA Virtual Annual Conference & Expo – Chapter Meetings on Tuesday Feb. 23 from 4:30-5:30pm CST.
- Zoom or similar meeting platform link to Cassy by Feb. 14th with description to add to the event page.
- Reunification between Region One & Two official Feb 23, 2021.
- Higher Logic Community – Platform on IECA Website, testing phase now; more training will be provided once up and running.

5. Committee Reports

A. Events/Education Committee update was given by Chairperson/Director Etra. Spring and fall virtual events only to be planned this year to be safe.

- Stormwater Management and Compliance on Construction Sites - Through Teamwork - Potentially May 6 and 13, 2021, 11:45–1:30 pm. CA & NV agency folks.
- CA Permit Series 2021/22
- Next meeting – Jan. 27, 2021-3:30 p.m. via Zoom

6. Unfinished Business

A. Strategic Planning Effort – Commitment and Process

- Discuss and Approve Process Accountability Chart (PACe)?
- Implement FAcE & PACe framework

Action: Subcommittee – President Reynaga, Directors Duarte, Sotelo, Knutson, Dunbar, and Administrator Brinkhurst. Director Duarte to set up a Doodle poll.

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B. Membership Recruitment

- Membership – Current members 293 (308 Aug. 2020)
- Calls to Expiring Members – President Reynaga
- Membership Committee – President Reynaga, Treasurer Duarte and Administrator Brinkhurst

7. New Business

- A. Next Newsletter/Articles - Deadline Friday March 5
- B. Chapter Meeting – Tuesday, February 23, 2021 2:30 PST. Agenda by Feb. 14 to IECA. Feb. 12 ideas to Danny. IECA to award chapter winners at this meeting.
- C. Professors/Alumni – Board members requested to reach out and make connections.
- D. Chapter Reporting – IECA HQ to collect the required annual chapter reports. These items should be sent to Cassy/IECA as soon as they are prepared, and no later than March 31, 2021. Treasure Duarte will complete and send the information.
 - 2021 Officer Roster
 - Financial Report for 2020 financial year
 - Budget for 2021 financial year
 - Activity Plan for 2021
 - Activity Report for 2020
 - Copy of your 990 filing from the 2020 tax year.

8. Next Important Dates/Meetings

- A. 2021 Board Meetings via Zoom 1:30-2:45 pm
 - April 27
 - August 24
 - November 16
- B. IECA Annual Conference and Geosynthetics Conference Virtual Event, February 22-25, 2021
 - Chapter Meeting – Tuesday, February 23, 2021 2:30 PST
- C. Education/Event
 - Committee Meeting, January 27, 2021 – 3:30 p.m. via Zoom
 - Stormwater Management and Compliance on Construction Sites – Through Teamwork - Potentially May 6 and 13, 2021. 11:45-1:30p.m.
- D. Strategic Planning Committee – to be determined by Doodle Poll
- E. Membership Committee – to be determined by Doodle Poll
- F. 2022 IECA Annual Conference – Minneapolis, MN
- G. 2023 IECA Annual Conference – Pacific Northwest

9. Adjourn

President Reynaga adjourned the board meeting at 2:37 p.m.

Minutes respectfully submitted by,

Stephen Knutson – Chapter Secretary

Cyndi Brinkhurst – Administrative Assistant