

WCIECA Board of Directors

Location: Zoom Meeting

Date: November 19, 2020 (1:30 p.m. – 3:00 p.m.)



Meeting Minutes

Minutes Distributed: 11/20/20

Approval: 01/26/21

1. Call to Order

President Reynaga called the WC-IECA board meeting to order at 1:38 p.m. with a quorum of directors present.

2. Roll Call

Officer Directors

Danny Reynaga, President

Jeanne Duarte, Treasurer

Melanie Sotelo, Administrative Vice President @ 1:49

Richard Dunbar, Technical Vice President

Stephen Knutson, Secretary

Chapter Administration

Cyndi Brinkhurst, Administrative Assistant

Directors

Julie Etra, Director

Ron Dietz, Director

Kim Aldrich, Director

Matthew Renaud, Director

3. Review and Approval of Minutes

Director Reynaga moved to approve the Board Meeting Minutes of the August 20, 2020. Director Etra seconded the motion. All approved.

4. Review and Approval of Financial Reports – Treasurer Duarte reported our Wildfire Virtual Connection netted ~\$1,000. Overall, we are on track budget wise given the difficult year (with fewer expenses and less income). Financial statements will follow to the board in an email.

5. President's Report

A. Chapter President's Council meeting update was given by President Reynaga.

- Affiliation Agreement in progress.
- Member recruitment - IECA will roll out a website toolkit.
- Higher Logic Community - a social media group for IECA will be coming soon.

6. Committee Reports

A. Events/Education Committee update was given by Chairperson Etra.

IECA Western Virtual Connection - Wildfire Planning and Remediation in the Western US

- Attendance - The WE Virtual event had the highest attended chapter virtual connection to date, at 175 registered attendees.
- IECA paid Western Chapter \$1,927.50 (3 sold daily sponsorships of \$300 per each and 50% of nonmember registrations \$1,027.50).
- Surveys - 12 received (2 somewhat satisfied, 9 completely satisfied, 1 very satisfied, Mike was a hit). Please note, since this survey was for the entire event, users were allowed to bypass it and still gain their education credit. Hence the shortage of survey participation.
- Thank you options were discussed.

7. Unfinished Business

A. Strategic Planning Effort - Commitment and Process

- Committee - Directors Duarte, Sotelo, Reynaga, Dunbar and Knutson, Admin Brinkhurst. Action: Director Duarte will set up a Doodle poll to establish next meeting.

8. New Business

A. Membership Recruitment - Admin. Brinkhurst pointed out the decline in membership, currently we have 308 members. Action: Obtain lapsed members list. Director Duarte and Admin Brinkhurst to conduct outreach.

B. Partners for Excellence Award Nominations – Sotelo/Duarte

- Director Sotelo submitted our application for the outreach and leadership categories. The team was thanked for their work.

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- C. Next Newsletter/Articles - Deadline December 7
- D. Next Event – Etra/Aldrich
 - **Stormwater Management and Compliance on Construction Sites – Through Teamwork**
 - Potentially May 6 and 13, 2021. 11:45-1:30p.m.
 - Director Aldrich and Erika Horn will coordinate on the panelists, topics etc.
 - Next meeting Jan. 14, 2021 – 1:00 p.m. via Zoom

9. Next Important Dates/Meetings

- A. 2021 Board Meetings via Zoom 1:30-2:45 pm
 - January 26
 - April 27
 - August 24
 - November 16
- B. IECA Annual Conference and Geosynthetics Conference Virtual Event, February 22-25, 2021
 - Chapter Meeting - Tuesday, February 23, 2021 2:30 PST
- C. Education/Event
 - Committee Meeting, January 14, 2021 – 1:00 p.m. via Zoom
 - *Stormwater Management and Compliance on Construction Sites – Through Teamwork*
 - Potentially May 6 and 13, 2021. 11:45-1:30p.m.
- D. Strategic Planning Committee
 - TBD End of November beginning of December
- E. 2022 IECA Annual Conference Minneapolis, MN.
- F. 2023 IECA Annual Conference Pacific Northwest

10. Adjourn

President Reynaga adjourned the board meeting at 2:33 p.m.

Minutes respectfully submitted by,

Stephen Knutson – Chapter Secretary

Cyndi Brinkhurst – Administrative Assistant