

# WCIECA Board of Directors

Location: Zoom Meeting

Date: August 20, 2020 (1:30 p.m. – 3:00 p.m.)



## Meeting Minutes

Minutes Distributed: 08/23/20

Approval: 11/19/20

### 1. Call to Order

President Reynaga called the WC-IECA board meeting to order at 1:40 p.m. with a quorum of directors present.

### 2. Roll Call

#### Officer Directors

Danny Reynaga, President  
Jeanne Duarte, Treasurer  
Melanie Sotelo, Administrative Vice President  
Richard Dunbar, Technical Vice President  
Stephen Knutson, Secretary

#### Chapter Administration

Cyndi Brinkhurst, Administrative Assistant

#### Directors

Julie Etra, Director  
Ron Dietz, Director  
Kim Aldrich, Director (Excused)  
Matthew Renaud, Director

### 3. Review and Approval of Minutes

Director Duarte moved to approve the Board Meeting Minutes of the May 21, 2020. Director Etra seconded the motion. All approved.

### 4. Review and Approval of Financial Reports – Treasurer Duarte reviewed the following documents.

- Budget
- Quarterly renewals from R1

### 5. President's Report

- A. Chapter President's Council meeting update was given by President Reynaga.
- 6-month trial membership recipients will be expiring 9/30/20. Chapter leaders will contact the expiring members in their chapter. In the next few weeks, IECA HQ will provide a call script and list of members in the chapter to contact.
  - Strategic Plan Update – a webpage has been created and will be live to membership soon. See [https://www.ieca.org/IECA/About\\_IECA/Strategic\\_Plan.aspx](https://www.ieca.org/IECA/About_IECA/Strategic_Plan.aspx)
  - Member resources such as the [IECA eHub](#) and [IECA Resource Library](#) are available on IECA.org, and posted on our homepage.
  - University Partners program, IECA to create promotional item (i.e. flyer/video/PowerPoint) for Chapters to use to recruit University Partners. Participating Universities to be displayed on webpage.

### 6. Committee Reports

- A. Events/Education Committee update was given by Chairperson Etra.

#### ***IECA Western Virtual Connection - Wildfire Planning and Remediation in the Western US***

Dates/Time: Sept 29, Oct 6, and Oct 13 2020, 11:45 - 1:00 pm PST

Pricing - FREE to members, \$45 to non-members \$15/PDH (50% proceeds to the Western Chapter)

Sponsorship/Exhibitor Revenue:

q \$1,200 Member | \$1,500 Non-Member for the Series Exclusive for Platinum Only - All to IECA

q \$300 Members | \$500 Non-Members per Day

- All sponsorship revenue above 6 for the series goes to the WCIECA

Content/schedule - See this link <https://ehub.ieca.org/products/live-ieca-western-virtual-connection-wildfire-planning-and-remediation-in-the-western-us>

All directors are asked to email their contacts with this link to help market the event.

- B. Water Quality Impacts on Post Fire Burn Areas - Virtual Connection. Stormwater sampling - 2 season results on burn area a possibility.
- C. Boulder City April 2021?

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## 7. Unfinished Business

A. Strategic Planning Effort - Commitment and Process

Process Accountability Chart (PACe) -

- Board members are encouraged to add their accountability

B. Election results for the 2020 Board of Director's election and statistics from 2008 were provided. We now have a complete list of state representatives.

## 8. New Business

A. Installation of New Director - The board welcomes new member Matthew Renaud and thanks outgoing Director Tyler Palmer.

B. Election of Chapter Officers

- See Bylaws Article VI at <http://www.wcieca.org/bylaws/>.

Nominations – The floor was opened to nominations and discussion.

- Danny Reynaga - President
- Melanie Sotelo - Administrative Vice President
- Richard Dunbar - Technical Vice President
- Jeanne Duarte - Treasurer
- Stephen Knutson - Secretary

Director Sotelo motioned for the above slate of officers to be instituted, as there were no objections. The motion was seconded by Director Etra and the motion passed.

C. Next Newsletter/Articles - Deadline Sept. 14

- President's Message
- Meet Your New Board Member - bio and headshot from Matthew Renaud
- WCIECA Virtual Connection
- Regional News curated from IECA
- Long-term Member Highlight - Melanie
- Contractor/Project Highlight
- Other suggestions?

D. Next Event? Virtual Happy Hour /Networking ideas discussed included an in house scavenger hunt or breakout rooms featuring different companies, via zoom.

E. Student Moderator Travel Scholarship - IECA is requesting travel scholarships of \$500USD per student, by Sept 25. Director Duarte motioned to provide one \$500 scholarship, Director Dunbar seconded the motion. Please contact your alumni, professors, and students to promote.

F. Membership List Outreach - ask the state representatives to make the contacts.

## 9. Next Meetings

A. Board Meetings

- November 19, 2020, 1:30 – 3:00 p.m. via Zoom
- 2021 Annual Conference will be in Kansas City, MO. February 21-24, 2021
- 2022 Minneapolis, MN.
- 2023 Pacific Northwest

## 10. Adjourn

President Reynaga adjourned the board meeting at 2:53 p.m.

Minutes respectfully submitted by,

**Stephen Knutson – Chapter Secretary**

**Cyndi Brinkhurst – Administrative Assistant**