

WCIECA Board of Directors

Location: Reno, NV. & Conference Call

Date: July 26, 2017 (3:30 p.m. – 5:30 p.m.)



Meeting Minutes

Minutes Distributed: 07/28/17

Approval: 09/12/2017

1. Call to Order

President Endicott called the general session of the WC-IECA board meeting to order at 3:36 p.m. with a quorum of Directors present.

2. Roll Call

Present:

Jeff Endicott	President, Director
Chris Marr	Technical Vice President, Director
Dwight Blackburn	Director
Ron Dietz	Director
Julie Etra	Director
Danny Reynaga	Director
Cyndi Brinkhurst	Administrative Assistant

Directors Not Present:

Jeanne Duarte	Administrative Vice President, Treasurer, Director – flight delayed
Richard Dunbar	Director Elect – flight delayed
Jane Ledford	Secretary, Director
Tyler Palmer	Director

Guests Present:

Georgina Zynda	IECA Liaison
Mike Harding	
Kym Kelley	
Claudia Chambers	

3. Announcements – President Endicott informed the board of the passing of Jane Ledford’s mother and condolences will be sent.

4. Certification of Election Results

Julie Etra, Richard Dunbar, and Tyler Palmer win with 35.1%, 33.8%, and 31.2% of the vote each. Votes tallied: 77. Abstentions: 0

5. Review and Approval of Minutes

Director Etra moved to approve the Minutes of the April 11, 2017 Meeting; Director Marr seconded the motion. All approved.

6. Review and Approval of Financial Report – Treasurer and Administrative Vice President Duarte

No report was given.

7. IECA Region 1 Liaison Report – Georgina Zynda

Georgina updated us on the staff changes at headquarters, the state of obtaining a quote for Director and Officer of Chapters Liability insurance through IECA. The Long Beach Conference website with pricing is to be released by September.

8. Event Report #1 – Reno Field Tour – Director Etra debriefed the directors on the varied participants and special site stops. The event preparations were discussed.

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9. Event Report #2 – Making Waves, International Reception at EC-18 in Long Beach

President Endicott assured us the event date and venue is confirmed despite the pending contract signing. Details were discussed including entertainment. More sponsorship will be the focus to decrease attendee costs.

10. Future Events – General Discussion

a. S. California December 2017 - Two Day Master Erosion Control Envirocert Class

Mike Harding generously offered to take the lead. It will include a field day with 20-25% profits to the Chapter to fund the Long Beach event. **Action:** Director Etra motioned the Chapter support this class proposal. Motion seconded by Director Blackburn. Motion carried.

b. Summer 2018 – East Bay Event

c. January-March 2019 Hawaii Event

11. Chapter Newsletter & Member Communications

a. Article Due Date Sept. 19

b. Content / Topics of Interest

- President's Message
- Election Results
- New Board Member Profile – Richard Dunbar
- Project reviews possibly Lynn Freisner with Earthsavers and Danny Reynaga
- Save the date preview of Dec. class – Mike Harding
- Oct. 21 Envirocert Honorees Chapter Members
- Long Beach details and registration open?

12. Special Recognitions – President Endicott suggested some special recognition be given at the Long Beach Reception. The guidelines and discussions for receivership and mementos will continue.

13. Next Meeting Dates

- Tuesday, September 12, 2017, 10:00 am to 12:00 noon, face to face with teleconference – location TBD
- Tuesday, November 14, 2017, 10:00 am to 12:00 noon, teleconference
- Tuesday, January 9, 2018, 10:00 am to 12:00 noon, teleconference
- Sunday, February 11, 2018, 5:00 pm to 11:300 pm, Long Beach, CA. Board will meet to help with preparations and take down.
- Monday, February 12, 2018, 5:00 pm to 6:00 pm, Chapter Meeting in Long Beach at EC'18

14. Adjourn General Session

President Endicott adjourned the General Session at 5:27 p.m.

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Executive Session

15. Call to Order Executive Session

President Endicott called the Executive Session to order at 5:27p.m. It was open to Western Chapter Board Members, the Chapter Administrative Assistant, and designated contributors.

16. Discussion and Possible Action Related to the Organization

President Endicott reported on the Region 1 President's Call.

17. Adjourn to Dinner

The meeting was adjourned at 5:45p.m.

Minutes respectfully submitted by,

Cyndi Brinkhurst, Administrative Assistant